

## ANNEX II: TERMS OF REFERENCE

<b>1. BACKGROUND INFORMATION .....</b>	<b>2</b>
1.1. Partner country .....	2
1.2. Contracting authority .....	2
1.3. Country Background.....	2
1.4. Current Situation in the sector .....	2
<b>2. OBJECTIVES &amp; EXPECTED OUTPUTS.....</b>	<b>3</b>
2.1. Overall objective.....	3
2.2. Specific objective(s) .....	3
2.3. Expected outputs to be achieved by the contractor.....	6
<b>3. ASSUMPTIONS AND RISKS.....</b>	<b>6</b>
<b>4. LOGISTICS AND TIMING .....</b>	<b>6</b>
4.1. Location.....	6
4.2. Start date & period of implementation of tasks .....	6
<b>5. REQUIREMENTS .....</b>	<b>7</b>

## **1. BACKGROUND INFORMATION**

### **1.1. Partner country**

Albania

### **1.2. Contracting authority**

Municipality of Mirdita

### **1.3. Country Background**

Tourism is an important economic activity that has the potential to contribute significantly to the development of local communities. Adventure tourism, in particular, can be an effective way to promote local development, as it can attract visitors to areas with natural beauty and cultural heritage. Adventure tourism according to the Adventure Travel Trade Association is a tourist activity that includes physical activity, a cultural exchange, or activities in nature. This Action will explore the relationship between adventure tourism and local development, with a focus on nature, culture expression, local culinary, and accommodation in the cross-border area between Kosovo and Albania. The region has faced similar challenges, having come through difficult pasts and challenging transitions.

The Cross Border Cooperation Programme 2021-2027 aims to leverage the common features of the programme area to foster collaboration and develop cross-border initiatives. Both Kosovo and Albania are classified as lower-middle income economies, with similar economic structures focused on agriculture, tourism, services, and retail markets. However, unemployment rates are a significant issue, especially in Kosovo where it stands at 25.7% compared to 11.5% in Albania. The tourism sector is underdeveloped in both regions, with Kosovo's GDP deriving only 3.6% from tourism and Albania's share at 7.7%, mainly from beach destinations. There is a need to increase understanding and perception of tourism as a driver of local economic development.

The Action focuses on the Municipality of Junik in Kosovo and Mirdita in Albania to develop necessary infrastructure, attract investments, and promote the region as a unique and attractive tourist destination. The project aims to create job opportunities for the local community, stimulate economic growth, and utilize cultural and natural resources as a means for young people to enter the labor market and receive training in tourism, cultural interpretation, and business development.

### **1.4. Current Situation in the sector**

The project aligns with the priority of encouraging tourism and cultural and natural heritage. It aims to valorize tourism, cultural heritage, and natural resources as a means to promote economic development in the cross-border area. By developing the necessary infrastructure, attracting investment, and promoting the region as a unique tourist destination, the action contributes to improving the quality of tourism services and products, making them more competitive.

The project addresses the specific objectives of preserving and promoting cultural, historical, and natural heritage. The region of Junik in Kosovo and Mirdita in Albania have rich cultural and natural assets that are currently underutilized. The action seeks to showcase and preserve these assets by creating new adventure tourism products, such as trails, and developing sustainable management practices for attractions. It aims to increase awareness and understanding of the cultural heritage of the region, promoting cross-cultural exchange and appreciation.

Both Kosovo and Albania face high unemployment rates, particularly in rural areas. The action aims to address this challenge by creating job opportunities for the local communities through the development

of the tourism sector. By providing training in tourism, culture interpretation, and business development, it empowers young people to enter the labor market and contribute to the economic growth of the region.

The project addresses the particular needs and constraints of the target countries and regions. Both Kosovo and Albania are classified as lower-middle-income economies, and the tourism sector plays a relatively small role in their GDP. By promoting sustainable tourism and creating new tourism products, the action aims to diversify the economy and reduce dependency on traditional sectors. Additionally, the lack of experience, capacity, and understanding of tourism as a contributor to local economic development poses a constraint that the action seeks to address through training and capacity-building initiatives.

Cross-border project in Junik and Mirdita promotes sustainable economic development, job creation, and poverty reduction through tourism, aligning with the priority of encouraging tourism and cultural and natural heritage. It addresses the specific objectives of improving the quality of tourism services, preserving cultural and natural heritage, and creating new tourism products. The action also considers the particular needs and constraints of the target countries and regions, including high unemployment rates and limited understanding of tourism as a driver of local economic development. By fostering collaboration, leveraging complementary resources, and avoiding duplication, the action contributes to the overall development efforts in the region.

## **2. OBJECTIVES & EXPECTED OUTPUTS**

### **2.1. Overall objective**

To buy electronic equipment's for the Project

### **2.2. Specific objective(s)**

The specific objectives (Outcomes) of this contract are as follows:

- A. To supply the municipality with electronic equipment's: The need for equipment with high power computers to facilitate data processing and support applications that require equipment of a new technology and increased power in the processing of graphic data is necessary for the successful implementation of activities to the project. The need for a camera to capture the moments is necessary for Mirdite Municipality to better promote the activities. Acquiring an additional drone is crucial for the "Mirdita Junik" project, which demands an extensive volume of footage and comprehensive training, including students in free ride skiing training programs. This drone investment allows us to fulfil the project's need for versatile aerial footage and serves a pivotal role in training initiatives, benefiting both our staff and students. Not only does it ensure we can capture the project's requirements effectively, but it also aids in hands-on training for both our team members and aspiring free ride skiers. This strategic decision enhances our project delivery capabilities and empowers a broader audience with valuable skills, ultimately contributing to the overall success and quality of "Mirdita Junik.", including promoting freeride skiing in Gjeravica for our partners of Commune Junik in Kosovo.
- B. The specifications of the needed equipment's are as follows:

#### **1. PC Computer (PC +Mouse+Tastjerë(keyboard))**

---

Pikët Min. për Procesorin sipas

[cpubenchmark.net](http://cpubenchmark.net)

Min Proc. Rating According to:

[cpubenchmark.net](http://cpubenchmark.net):

12,000 pikë / point

---

Memoria "Memory"RAM:

min. 8GB DDR4, 3200 MHz

---

Madhësia e Solid-state Drive “SSD Size”	min. 512 GB
Portat e komunikimit “Ports”:	4 x USB 3.2, 4 x USB 2.0, mic, headphone, Audio in/out, DP/DVI/HDMI, 2 x M.2, 1 x PCIe x 16, 2 x SATA
Rrjeti “Network”:	10/100/1000 LAN Integrated Gigabit Ethernet Port, Wireless, Bluetooth
Media device	Po, nese eshte e aplikueshme DVD RW
Sistemi operimit “Operating System”:	Windows 10, 64 bit i licencuar
Kursi i energjisë “Energy Efficiency”:	Energy Star
Burimi i ushqimit “Power Supply”:	220 V AC, 50 Hz
Set:	3 Button Scroll Optical + Standard Keyboard QWERTY
Markuar CE “CE marked”:	Po
Periudha e Mbulimit të Garancisë “Warranty”:	2 vjet

## 2. PC Monitors

Monitori “Monitor”:	LCD ose LED i të njëjtës Markë me Kompjuterin
Madhësia “Screen size”:	≥ 23”
Rezolucioni “Resolution”:	1920x1080 pixel @ 60Hz
Raporti i kontrastit “Contrast Rate”:	1000:1
Portat e lidhjes “Display ports”:	VGA/DP/DVI/HDMI
Koha e rifreskimit “Response time”:	≤ 4 ms
Kursi i energjisë “Energy Efficiency”:	Energy Star
Burimi i ushqimit “Power Supply”:	220 V AC, 50 Hz
Markuar CE “CE marked”:	Po
Periudha e Mbulimit të Garancisë “Warranty”:	2 vjet

## 03. Set Aparat profesional fotografik + Lente

<b>Sensori imazhit:</b>	Rezolucioni max. 6000 x 4000 së paku 24 MP
<b>Lente:</b>	EF/EF-S
<b>ISO:</b>	Auto, 100- 32000 (arrin deri në 51200)
<b>Gjatësia fokale</b>	mult. 1.6x
<b>Veçori për videot:</b>	3840 x 2160 @ 30p / 170 Mbps, MP4, H.265, AAC Mikrofon, Stereo, Speaker Mono
<b>Llojet e kartave për ruajtje</b>	SD/SDHC/SDXC and UHS-I.
<b>Veçori për fotografitë:</b>	Min 30sec – Maks. 1/4000 sekonda shpejtësia e diafragmës, prioriteti i ekspozimit, prioriteti i diafragmës, modaliteti ekspozimi manual, subjekti/scene modes, Built-in flash, diapazoni Flash 12.00 m (me ISO 100), shkrepje në

	vazhdimësi 6.0 fps, mundësi instalimi për flash të jashtëm
<b>Treguesi i kuadrit</b>	Zona mbulimit (Vertikal/Horizontal) Afërsisht 95% informacioni i treguesit: informacioni AF: pikat AF, konfirmimi i zonës së fokusit, selektimi i zonës AF, Thellësia e Shikimit Paraprak të Fushës, balancim automatik i bardhësisë me sensor imazhi, modalitet Live
<b>Ekrani LCD</b>	Ekran me prekje në kënde të ndryshme min. 3"
<b>Portat:</b>	USB, HDMI, Mikrofone, Wi-Fi
<b>Telekomandë:</b>	Po (nëpërmjet telefonit ose telekomandë Bluetooth)
<b>Optika dhe Fokusi</b>	Autofokus, dedektor Kontrasti (sensor), Phase Detect, Multi-area, Center, Selective single-point, Tracking, Single, Continuous, Touch, Face Detection, Live View, Fokus Manual
<b>Formatet:</b>	H.264, H.265
<b>Pjesë fizike</b>	Bateri e rikarikueshme LP-E17 dhe karikues, tregues baterie, Power Saving
<b>Sistemi operimit që suporton:</b>	Windows 10/11 macOS 10.15, 11.4, 12, 13
<b>Objektivi:</b>	18-55mm
<b>Markuar CE:</b>	Po
<b>Garancia:</b>	1 vit

#### 04. Set Drone

<b>Kamera</b>	48 MP
<b>Koha e fluturimit</b>	Min. 30 minuta
<b>Helikat</b>	4, Quadcopter (6x3")
<b>Distanca minimale e fokusit</b>	1 m
<b>Lartësia makismale</b>	4 km
<b>Distanca maksimale e operimit</b>	20 km
<b>ISO</b>	Video: 100 to 6400 (e shtuar: 100 to 12,800) Foto: 100 to 6400
<b>Veçori:</b>	1/16000 deri 2 Sekonda (foto), Auto-Exposure Bracketing (AEB), Burst Shooting, Interval, Single Shot
<b>Rezolucioni maksimal i videos</b>	Deri në UHD 4K @ 100 fps
<b>Media/Memory Card</b>	Dron/telekomandë, min. 2GB, microSD /microSDHC /microSDXC (UHS-I) [U3/V30 ose më e shpejtë
<b>Gimbal, numri i akseve</b>	3: Pitch (Tilt), Roll, Yaw (Pan)
<b>Metoda e kontrollit</b>	Transmetues me Smartphone/Mobile Device
<b>Frekuencat e punës</b>	2.4 GHz (2.400 to 2.4835) 5.8 GHz (5.725 to 5.850)
<b>Porta</b>	Usb-C
<b>Bateria</b>	Built-In Lithium-Ion (5200 mAh)

<b>Kompatibiliteti me aplikacion mobile</b>	Po: Android & iOS
<b>Çantë transporti</b>	Po
<b>Kartë</b>	microSDXC, 128 GB
<b>Zonë uljeje dhe drita sinjalizuese</b>	Po
<b>Garancia:</b>	1 vit

#### 5. USB Hard drives 4T

- HDD I jashtëm me kapacitet (outer with the capacity) 4.0 TB, Min 2.5", me (with) port USB 3.1

### 2.3. Expected outputs to be achieved by the contractor

The expected outputs of this contract are as follows:

Nr	Product	quantity	specifications	Delivery date
1	PC Computer	4	As described above	15-20 days after the signing of the contract
2	PC Monitors	4	As described above	15-20 days after the signing of the contract
3	Camera AL	1	As described above	15-20 days after the signing of the contract
4	Dron AL	1	As described above	15-20 days after the signing of the contract
5	USB Hard drives 4T	1	As described above	15-20 days after the signing of the contract

### 3. ASSUMPTIONS AND RISKS

External stakeholders, economic conditions, environmental factors, technological advances or disruptions, socio-political factors, legal and regulatory changes, and external market forces can impact the linkage between project activities and outputs.

### 4. LOGISTICS AND TIMING

#### 4.1. Location

< Republic of Albania, Municipality of Mirdite, City of Rreshen >

#### 4.2. Start date & period of implementation of tasks and limit budget

The intended start date is <22.10.2024> and the period of implementation of the contract will be < 1 > month from this date. Please see Articles 19.1 and 19.2 of the special conditions for the actual start date and period of implementation.

The limit budget for this supply contract will be **8,541.32 Euro**

## 5. REQUIREMENTS

- Has a minimum of 5 year of working experience
- Portfolio (Company profile) in English language, of the service provider, demonstrating the minimum requested previous work in the relevant field.
- The bidder must submit proof of previous successful experience (certificate for successful execution of the contract / sales invoice)
- The extract on the subject's history issued by the National Registration Center (Ekstrakti historik ne QKB)
- The bidder must submit ISO 9001-2015 certificate.  
The bidder must submit ISO 20000-1 2018 certificate.
- The bidder must submit ISO 27001-2022 certificate.
- The bidder must have employed at least one electronic engineer/technician who appears on the company's payroll in the last 3 months.
- The bidder must submit catalogues of the equipment offered in order to evaluate the completion of the technical specifications.

The contractor (winning applicant) will be requested to provide the following:

- Installation of IT Equipment.
- Technical Support for 2 years.
- Complete Installation of IT Equipment with required specification.
- Vendor Must Provide IT Equipment with Documentation/Manuals/Brochures/Diagrams/Designs.
- Vendor Must Provide IT Equipment with Keys/User Name Passwords/Configuration Backup files.

All materials should be compatible with the rules and regulations of the European Union of origin of the products.

All materials delivered for the Project must include as a minimum the emblem of the European Union and the project logo.

The correct way of applying the visual identity should be approved by contracting authority before printing the materials out.

The contractor will report to the project Manager by communicating regularly and providing feedback and guidance on its performance and all other necessary support to achieve the objectives of the assignment as well as remain aware of any upcoming issues related to contractors` performance and quality of work. All activities and deliverables undertaken by the contractor shall be discussed and agreed on in consultation with the contracting authority.

The contracting reserve the right to reject the delivered products of damage or non- compliance with the order stated within 72 hours from delivery. The materials must be properly packed and protected against any damage during transportation.