

DESIGN TASK & QUALIFICATION CRITERIA

Design

“Future Mind - Panoramic Mountain Trail and Belvedere”

**In the village of Lufaj, Mirditë
For the project "Mirdita Junik"
Grant contract 2023/449-275**

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Design Task

The project is centered around a **Tourist Mountain Area** in Lufaj. Key task is to **Design the Future Mind Trail** as described below and within the provisions of the **Mirdita Junik Project**.

1. Preface:

Lufaj, located in the Selita region of Mirditë, is a mountainous area known for its natural beauty and cultural heritage. Mirdita is located in northern Albania and is traditionally known for its rugged terrain, rich history, and strong cultural identity.

1.1. Geography and Nature:

Terrain: The area is characterized by mountainous landscapes with dense forests, rivers, and valleys. The terrain is often steep, making it ideal for hiking and outdoor activities.

Biodiversity: The region is home to a large variety of flora and fauna, with some areas being ecologically sensitive. This natural wealth adds to the attractiveness of the area as a tourist destination.

Climate: The mountain climate can vary significantly, with cold winters and mild summers, making it suitable for both winter and summer tourism.

1.2. Cultural Heritage:

Historical Significance: Mirdita has a long history and is known for its strong traditions and customs. The region is often associated with the Kanun of Lekë Dukagjini, a set of traditional laws that have governed the area for centuries.

Architecture: Traditional stone houses and other cultural monuments reflecting the architectural style and heritage of northern Albania can be found in the area.

Folklore and Traditions: The area is rich in folklore, with songs, dances, and traditional festivals being part of the local culture. These cultural elements can be incorporated into artistic installations or information points to attract tourists.

1.3. Tourism potential:

- **Hiking and Adventure Tourism:** Considering the mountainous terrain, Lufaj is suitable for hiking, trekking, and other outdoor adventure activities. The development of mountain trails can further enhance this potential.
- **Cultural Tourism:** The rich cultural heritage of the region, including historical sites, local traditions, and festivals, can be a major attraction for tourists interested in experiencing authentic Albanian culture.

1.4. Challenges and opportunities:

Accessibility: Depending on the current infrastructure, access to Lufaj may be challenging. Improving roads and other facilities may be necessary to make the area more accessible to tourists.

Sustainability: Given the ecological sensitivity of mountainous regions, any development must prioritize sustainability to protect the natural environment.

2. Project Objective:

This project aims to enhance the tourism appeal of the area. It includes the design of trails, information points, a panoramic balcony, and an artistic installation as a reference point for a mountain tourist area in Lufaj, Albania. The goal is to create structures that blend harmoniously with nature and improve the visitor experience, promoting sustainable tourism while preserving the natural environment.

2.1.Trails

- **Description:**

Creation of a panoramic pedestrian trail that connects key points in the area, including information points, the panoramic balcony, and the reference installation.

- **Design Requirements:**

- **Material Selection:** The materials should be natural, sustainable, and harmonize with the mountain environment (e.g., untreated wood, local stones).
- **Technical Specifications:** The trail width should be at least 1.2 meters for safe circulation, and the slope should not exceed 8% for easy access. Separate trails for pedestrians should be considered.
- **Lighting and Signage:** Install solar-powered lighting for nighttime use and visible signs with useful information for orientation and safety.

- **Deliverables:**

- **Trail Network Plan:** A detailed map showing the routes, length, signage, and lighting.
 - **Profiles:** Longitudinal, cross-sectional, and typical profiles.
 - **Technical Specifications:** A document outlining construction standards and proposed materials.
 - **Work Phasing:** A report presenting the construction phases and planned budget.
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2.2.Information and service points.

- **Description:**

- Creation of information and service points that provide guidance and knowledge about the area, its history, and biodiversity, while offering services to visitors.
 - **Design requirements:**
 - Strategic Location: The points should be placed along the trail near natural attractions and difficult orientation points.
 - Informative Content: Include maps, information on local flora and fauna, and cultural and geological history. Multimedia materials (digital screens, QR codes for additional information) are preferred.
 - Structure Design: Structures should be simple, durable, and weather-resistant, using materials such as wood and metal.
 - **Deliverables:**
 - Placement Plan: A map showing the exact locations of the information points.
 - Content Information: A document containing the texts, maps, and multimedia materials that will be placed at the information points.
 - Structure Details: Architectural plans and descriptions of the information point structures, including technical specifications and materials.
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2.3.Panoramic Balcony:

- **Description:**
Construction of a panoramic balcony in a high point of the area, offering stunning views of the mountain landscape and providing an adrenaline rush for visitors.
- **Design requirements:**
 - **Location:** Choose a location offering wide and unique views of the surrounding area, preferably on a hill or ridge offering special views over the canyon, generating excitement among visitors.
 - **Structure Design:** It should be aesthetically pleasing and safe. Using natural and sustainable materials is essential (e.g., wood, corrosion-resistant metal). The balcony should have necessary safety barriers and possibly a covered section for protection from the weather.
 - **Accessibility:** Easy access for all visitors, including people with special needs, using ramps or elevators if necessary.
- **Deliverables:**
 - **Balcony Placement Plan:** A map showing the location and orientation of the balcony.
 - **Architectural Details:** Plans and cross-sections of the balcony, including material and construction specifications.
 - **Structural Calculations:** An engineering report that includes the necessary calculations for the structural safety of the balcony.
 - **Visual Simulations:** 3D renderings showing the balcony's appearance from inside and outside.
 - **Relations/Reports:** Architectural and structural.

2.4. Reference Installation

- **Description:**
Creation of an artistic installation that serves as a reference point and symbol for the tourist area.
- **Design requirements:**
 - **Theme and Inspiration:** The installation should reflect the cultural and natural identity of Mirdita and the village of Lufaj. It should be an attention-grabbing work with high symbolic value.
 - **Materials and Techniques:** Use of local and sustainable materials (e.g., stones, wood, metal). The techniques used should ensure the installation's longevity and durability.
 - **Location:** It should be visible from key points in the area and accessible to visitors, with space around it for public activities or picnics.
- **Deliverables:**
 - **Artistic Concept:** A document that describes the overall idea of the installation, inspiration, and purpose.
 - **Architectural Plans and Sketches:** Detailed plans of the installation, including dimensions, materials, and techniques used.
 - **Visual Renderings:** 3D simulations and renderings showing the installation from different angles.
 - **Construction and Implementation Plan:** A document detailing the construction phases, implementation time, and the planned budget.
 - **Relations/Reports:** Architectural – Artistic
 - **Project Video:** A video that includes the trails, information points, panoramic balcony, and reference installation

3. Project Deliverables:

1. **Topographic Survey of the Study Area:**
2. **Geological-Engineering Study**
 - **Geological-Engineering Report:** This report will provide the characteristics of local materials and will be used for structural calculations of the Panoramic Balcony
3. **Architectural and Engineering Documentation:**

- **Detailed Plans, Sections, and Views:** Detailed architectural plans, cross-sections, and visual representations of the designs for the trails, information points, panoramic balcony, and reference installation.
 - **Technical Specifications:** Supporting documents for selecting materials and construction methods.
 - **Structural Calculations and Engineering Analysis:** Structural and engineering analysis for the main elements, such as the panoramic balcony and reference installation.
 - **Cost Estimates (Project Budget):** Detailed cost calculations for the entire project.
4. **Legal and Environmental Documentation:**
- **Environmental Impact Assessment (EIA):** An evaluation of the project's environmental impact and the necessary permits for construction.
5. **Project Management Plan:**
- **Project Timeline:** A project timeline with construction phases and deadlines for each stage of delivery.
 - **Cost Management Plan:** A cost management plan and the total project budget, including material and labor costs.
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6. **Simulations and Visualizations:**
- **3D Renderings and Visual Simulations:** Detailed 3D renderings and visual simulations for all key project elements.
7. **Maintenance and Operation Plan:**
- **Maintenance Guidelines:** Instructions for maintaining the trail, information points, services, viewing platforms, panoramic balcony, and reference installation, including expected costs and necessary resources.
 - **Visitor Traffic and Access Management Plan:** A plan to manage visitor traffic and access, ensuring a smooth and safe experience for everyone

4. **Design and Implementation Deadline:**

- The intended start date is <23.10.2024 > and the period of implementation of the contract will be < 2 > months from this date. Please see Articles 19.1 and 19.2 of the special conditions for the actual start date and period of implementation.

5. **Budget:**

The detailed budget for the works will be determined based on the final design and will include all construction costs, materials, labor, and future maintenance.

The limit fund for this service contract is 15,647 Euro

6. Evaluation Criteria:

- **Compliance:** Meeting the technical and aesthetic requirements of the area.
 - **Sustainability:** Contributing to sustainable tourism and environmental protection.
 - **Innovation and Creativity:** Creativity in design and project implementation
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7. General Considerations:

- The designer must ensure that all proposed structures and elements harmonize with nature, contribute to a rich tourist experience, and promote sustainable development and environmental protection in Lufaj.

8. FORM OF SELECTION/QUALIFICATION CRITERIA

1. GENERAL SELECTION/ QUALIFICATION CRITERIA

The bidder declares that:

- a) It is registered in the commercial register according to the legislation of the country where it operates, or according to specific legislation in the case of a non-profit organization, has the procurement object within its field of activity, and has an active status;
- b) It is not in the process of bankruptcy (active status);
- c) It has not been convicted of any criminal offense, in accordance with Article 76/1 of the LPP (Law on Public Procurement);
- ç) The person(s) acting as a member of the administrative body, director, or supervisor, shareholder or partner, or with representative, decision-making, or controlling powers within the Economic Operator, has not been convicted or has not been previously convicted by a final court decision for any criminal offense specified in Article 76/1 of the LPP;
- d) It has not been convicted by a final court decision related to professional activity;
- dh) It does not have unpaid taxes and social security contributions, or is not in one of the conditions provided in Article 76/2 of the LPP;
- e) It has paid for electricity and meets the requirements arising from the applicable legislation. This information is required for Economic Operators operating within the territory of the Republic of Albania.
- f) It is not in a conflict of interest, according to the applicable legislation;
- g) It conducts its activity in accordance with the relevant environmental, social, and labor legislation;
- gj) It has submitted an independent offer, according to the requirements of the applicable legislation;
- h) It carries out its activity in accordance with the requirements of the applicable legislation;
- i) It does not have as a member of its administrative body, manager, or supervisor, shareholder or partner, or with representative, decision-making, or controlling powers within it, individuals who are/have been in such a capacity in an economic operator excluded from the right to receive public funds, by a decision of the Public Procurement Agency, while this decision is in effect.

If the language used in the procedure is Albanian, then documents in foreign languages must be accompanied by a notarized translation into Albanian. These criteria must be fulfilled by submitting the Economic Operator's Self-Declaration Summary Form on the day of the Opening of the Offer, according to Appendix 9.

In the case of a consortium of economic operators, each member of the group must submit the aforementioned Self-Declaration.

If the bidding economic operator relies on the capacities of other entities, the aforementioned Self-Declaration must also be submitted by the supporting entity.

The General Admission Criteria shouldn't be altered by the Contracting Authorities.

In any case, the Contracting Authority has the right to conduct necessary verifications to confirm the authenticity of the information declared by the Economic Operator, as mentioned above.

If the offer is submitted by a consortium of Economic Operators, the following must be provided:

- Cooperation Agreement between the Economic Operators, specifying the representative, the percentage of participation in the consortium, and the responsibilities each member of the consortium undertakes.
- If an economic operator wishes to rely on the capacities of other entities, they must demonstrate to the Contracting Authority that they will have the necessary resources available by submitting a written commitment from these entities for this purpose.

2. SPECIFIC QUALIFICATION CRITERIA

1. The bidder must submit:

- a. The Summary Self-Declaration Form, according to Appendix 9
- b. The Bid Security, according to Appendix 3;

2.1 Professional Capacity of Economic Operators:

The professional capacity of economic operators should be demonstrated by submitting the Summary Self-Declaration Form of the economic operator according to Appendix 9.

2.2 Economic and Financial Capacity:

2.2.1 To prove financial and economic capacity, economic operators must provide certification of annual turnover for the financial years 2021, 2022, and 2023, where the turnover for at least one of the requested years must be not less than 40% of the value of the maximum fund.

The criterion is considered met if economic operators achieve the minimum turnover value, i.e., 40% of the maximum fund value, in at least one year of the requested financial years.

2.2.2 The bidding economic operator must present certified copies of the balance sheets for the years 2021, 2022, and 2023, submitted to the Tax Administration and confirmed by them, accompanied by the Expert Report of the Authorized Accountant, in cases where they meet the requirements of Article 41, point "c", of Law No. 10091, dated 5.03.2009 "On legal audit, the organization of the profession of legal auditors and authorized accountants", as amended. In accordance with Article 43, point 4, of Decision No. 285, dated 19.05.2021, this requirement is considered fulfilled if there is no negative report between assets and liabilities in two consecutive balance sheets.

2.2.3 The bidding economic operator must provide a document proving that all local tax and fee obligations issued by the Local Government Administration for all locations where the operator has conducted activities for the year 2023 (according to QKB) have been paid, according to the provisions of Law No. 9632, dated 30.10.2006 “On the system of local taxes” as amended, Article 5, point c, in accordance with the approved deadlines for payment set by each local government unit for the year 2023.

The criterion is considered met by completing the form according to Appendix 9 of the DT. The required documents will be presented before the announcement of the winner and the start of the appeal periods, or if clarifications are requested by the contracting authority.

2.3 Technical Capacity:

2.3.1 The economic operator must provide evidence of previous similar services performed within the last three years from the date of the contract announcement, with a value not less than 40% of the estimated value of the contract being procured. To prove previous similar experience, economic operators must submit the following evidence:

- a)** For previous experience with public entities, the economic operator must provide the signed contract with the entity, accompanied by a certificate issued by the Public Entity confirming the successful completion of the contract, indicating the values and the contract completion date.
- b)** For previous experience with the private sector, the economic operator must provide tax invoices for sales, completed according to the requirements of the applicable legislation, and declared to the tax authorities, indicating the dates, amounts, and services performed.

2.3.2 The economic operator must present valid professional licenses for the company for design (issued by MZHUT) covering the following categories:

6) Road and railway designer

6/a (local roads, secondary urban roads, and secondary interurban roads).

8) Geodetic designer

8/a (Engineering surveys).

10) Design of production and distribution energy plants

10/d (electricity distribution network substations - low and medium voltage lines)

11) Road signage designer

11/a (Non-illuminated signage for local roads, secondary urban roads, secondary interurban roads, and squares and parking areas)

2.3.3 The economic operator must present professional licenses for the key staff responsible for contract implementation in the categories specified below, accompanied by CVs and valid individual employment contracts:

1. Road and railway designer with Category 6/a (local roads, secondary urban roads, and secondary interurban roads)
2. Geodetic designer with Category 8/a (Engineering surveys)
3. Designer of production and distribution energy plants with Category 10/d (electricity distribution network substations - low and medium voltage lines)

4. Road signaling designer with Category 11/a (non-illuminated signage for local roads, secondary urban roads, secondary interurban roads, and squares and parking areas)
5. One (1) employee with a certificate issued by the Ministry of Environment for Environmental Impact Assessment.

The criterion is considered met by completing the form according to Appendix 9 of the DST. The required documents will be presented if the operator is declared the winner or if clarifications are requested by the Contracting Authority.

2.3.4 An average employment of at least 5 (**five**) people for the last month, verified by:

- a) A certificate issued by the Tax Administration specifying the number of employees
- b) Employee payrolls according to the format required by the applicable legislation for the last month.

The criterion is considered met by completing the form according to Appendix 9 of the DT. The required documents will be presented if the OE is declared the winner or if clarifications are requested by the contracting authority.

2.3.5 The bidding economic operator, when preparing the offer, must refer to the notification made with No. 5585 Prot. dated 25.07.2017 by the Public Procurement Agency "Recommendation on the method for determining minimum fees specified in the Decision of the Council of Ministers No. 354 dated 11.05.2016 "On the approval of the fee manual for services in territory planning, design, supervision, and acceptance".

Failure to prepare the offer according to the above legal basis will result in disqualification as it must be within the minimum and maximum value limits allowed under Article 7/1 of Decision No. 354 dated 11.05.2016 "On the approval of the fee manual for services in territory planning, design, supervision, and acceptance".

All documents must be original or notarized copies.

Failure to provide a document, or the submission of false and inaccurate documents, is considered a reason for disqualification.